



**POLICY AND RESOURCES SCRUTINY COMMITTEE –
12TH NOVEMBER 2013**

**SUBJECT: SUMMARY OF MEMBERS' ATTENDANCE – QUARTER 1 AND
QUARTER 2 – 9TH MAY 2013 TO 30TH SEPTEMBER 2013**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

1. PURPOSE OF REPORT

1.1 To report Members' levels of attendance at scheduled meetings of Caerphilly County Borough Council.

2. THE REPORT

2.1 Appendix 1 details Members' attendance for quarter 1 and quarter 2 (9th May 2013 to 30th September 2013), at the following meetings:

- Council;
- Cabinet;
- Scrutiny Committees;
- Planning;
- Audit Committee;
- Democratic Services Committee; and
- Sustainable Development Advisory Panel.

2.2 The information is compiled from attendance sheets signed by Members at these meetings.

2.3 The appendix also allows for a comparison with the same period in the preceding two years. When making comparisons to previous quarters/years, please note that overall averages given are the weighted average to reflect the number of meetings in each quarter.

2.4 Details for the next quarter (1st October 2013 to 31st December 2013) will be reported to the next appropriate meeting of the Scrutiny Committee.

3. EQUALITIES IMPLICATIONS

3.1 There are no specific equalities implications arising as a result of this report.

4. FINANCIAL IMPLICATIONS

4.1 There are no specific financial implications arising as a result of this report.

5. PERSONNEL IMPLICATIONS

5.1 There are no specific personnel implications arising as a result of this report.

6. CONSULTATIONS

6.1 None.

7. RECOMMENDATIONS

7.1 That Members note the content of the report.

8. REASONS FOR THE RECOMMENDATIONS

8.1 To inform Members of attendance levels at scheduled meetings of Caerphilly County Borough Council from the Annual Meeting of Council, 2013.

Author: R. Barrett (Committee Services Officer)

Background Papers:
Member attendance sheets

Appendices:
Appendix 1 Schedule of Members' Attendance 2011 to 2014